Student Handbook
Al Moktashef International Schools
MIS

(1) (2) (3) (4) (5)

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Our Vision

Our vision is to develop well-rounded, confident, and responsible individuals who aspire to achieve their full potential and become independent life-long learners who are "ready for tomorrow."

Our mission

Our mission is to provide a joyful, safe, stimulating, and supportive learning environment in which all individual needs are met and achievements are celebrated. We create learning opportunities that help students develop 21st Century skills making them future global leaders.

Objectives

• Building Students' Islamic, National, and Intellectual Personality in terms of Knowledge, Skills, and Values.
• Providing Admission Opportunities to Students so they can join Education.
• Developing the Criteria needed for the Selection, and Qualification of Teachers as well as developing Teachers' Competencies, and Motivating them.
• Promoting Quality, and Upgrading the Qualitative Level of Education.
• Expanding the Construction, and Maintenance of Educational Buildings, and Facilities.
• Producing, Disseminating, and Employing Scientific Research, and Knowledge, and expanding Higher Postgraduate Programs.
• Expanding Private Education with a view to achieve the Development Objectives.
• Upgrading the level of Education Outputs, in compliance with the requirements of Development, as well as with the needs of the Society.
• Developing the Regulatory Environment, and Activating Governance.
• Granting Overseas Scholarships to talented students with a view to meet the needs of Development, and to Exchange Knowledge.
• Optimally employing the Information, and Telecommunication.
• Diversifying the Education Funding Resources, and Investing in Education.
• Enhancing Local, and International Partnerships.

Academic Calendar

MIS — Al Moktashef International Schools — مدارس المكتشف العالمية

1st Term

August 2023

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2nd Term

November 2023

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30		

December 2023

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

3rd Term

March 2024

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

All dates are tentative and subject to change

ACADEMIC CALENDAR — SY 2023 - 2024

First Day of School
- 27/8/2023 — Grade 10-12
- 28/8/2023 — Grade 8-9
- 30/8/2023 — Grade 6-7
- 3/9/2023 — Grade 4-5, KG1
- 4/9/2023 — Grade 1, KG2 – KG1adv.
- 6/9/2023 — Grade 2-3, KG3– KG2adv

Quizzes
1st Term
- 1-12/10/2023 — Quiz 1 (Grade 1-12)
- 5-10/11/2023 — G1&2 Graded Practice

2nd Term
- 24/12/2023 -4/1/2024 — Quiz 1 (Grade 1-12)
- 4-8/2/2024 — G1&2 Graded Practice

3rd Term
- 21/4-1/5/2024 — Quiz 1 (Grade 1-12)
- 26/5-1/6/2024 — G1&2 Graded Practice

SAT & AP Dates
26/8/2023	SAT
7/10/2023	SAT
4/11/2023	SAT
2/12/2023	SAT
9/3/2024	SAT (Digital)
4/5/2024	SAT (Digital)
6/5 - 10/5/2024	AP Exam
13/5 - 17/5/2024	AP Exam
22/5 - 24/5/2024	AP Exam Late-Testing
1/6/2024	SAT

Report Cards
- **1st Term**
  - 23/10/2023 — 1st Term Report Cards
- **2nd Term**
  - 23/1/2024 — Progress Reports (Ready)
- **3rd Term**
  - 5/3/2024 — 2nd Term Report Cards
  - 8/4/2024 — Progress Reports (Ready)
  - 28/4/2024 — 3rd Term Report Cards
  - 17/6/2024 — Final Report Cards

Orientation
- 26/8/2023 — Orientation
- 2/9/2023 — Orientation

Integrated Projects
- 8/10/2023 — Announcement
- 22-26/10/2023 — Submission
- 3/12/2023 — Announcement
- 29/1-1/2/2024 — Submission
- 10/3/2024 — Announcement
- 12-16/5/2024 — Submission

Vacations
- 24/9/2023 — Saudi National Day
- 2/11/2023 — Long Weekend
- 16-26/11/2023 — First Term Vacation
- 17/12/2023 — Long Weekend
- 5-14/1/2024 — Mid Term Vacation
- 28/1/2024 — Long Weekend
- 22/2 - 3/3/2024 — Saudi Arabia Founding Day and Second Term Vacation
- 31/3/ - 15/4/2024 — Eid Al-Fitr Vacation
- 2/5/2024 — Long Weekend
- 10/6/2024 — Summer Vacation GK-12

Parents-Teachers Conference
- 17-21/9/2023 — Parents' Orientation (Grades Section)
- 26-29/10/2023 — 1st Parent-Teacher Conference
- 25,27/1/2024 — 2nd Parent-Teacher Conference

School Resumes
- 27/8/2023 — First Term
- 26/11/2023 — Beginning of Second Term
- 3/3/2024 — Beginning of Third Term

Final Exams
- **1st Term**
  - 5-16/11/2023 — Final Exams (Grade 3-12)
- **2nd Term**
  - 11/2- 21/2/2024 — Final Exams (Grade 3-12)
- **3rd Term**
  - 26/5-10/6/2024 — Final Exams (Grade 3-11)

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Core Values

• Accountability
• Appreciation
• Compassion
• Cooperation

School CEO Speech

I would like to thank our staff, teachers, parents, and students for being a part of a growing school with endless potential. MIS is proud of its accomplishments during the short intense time of growth. With a start of kindergarten section along with elementary level, we have now grown into a full school with 12 grades of exceptional academic planning. We have handpicked our teachers and proud of their accomplishments in contributing to excelling the status of MIS nationally.

Each classroom is full of students and teachers who share their innovative ideas and plan to create a better future. Students and staff continue to explore technological advantages. Therefore, MIS applied E-Learning.

Our goal is to prepare our students for the world by providing them with a global exposure such as international curriculums along with Common Core State Standards which has a reflection on our students, each year they get ready to face more challenges.

Students who graduate from MIS will be ready to adapt as the world around them changes and will feel that they were given all opportunities to excel as their peers outside of MIS.

It's our promise to you that we will never stop learning to teach

School's CEO,
Dr. Abeer Attalla

MIS Admission Policy and Process:

Welcome to Al Moktashef Int'l Schools- Jeddah

At MIS, there are two sections, an American Curriculum Section, and British Section, in addition to the special needs department. Applications for enrollment are accepted at any time during the year.

In April, all applications are processed according to established priorities. Students who are re-enrolling are given priority. Others are considered according to priority and space available. The admission office is open daily from 08:00 am until 02:00 pm, Sunday to Thursday, throughout the school year. You are kindly requested to call the school to make an appointment with the admissions office in case you need to schedule a school tour or to see the school registrar. Our contact information is as follows:

Process

The admission form must be completed fully and accurately. All relevant information must be declared including details of any disciplinary, social, physical, medical or psychological problems. Relevant medical and educational psychologist reports should be copied to the school if appropriate.

All prospective students wishing to register and enroll at MIS must adhere to the admission policy. It is the policy of the school to selectively admit any student to the school that completes all application information along with all documents necessary for registration and successfully passing the entrance interview and examination. After the student passes the placement test, all applications and required documents must be received and approved by the school's concerned administrators in order for the student to be accepted. All decisions for admission and placement will be made strictly in the best interest of the applicant; therefore, the school reserves the right to deny testing or placement.

After the student passes the placement test, the school's admissions committee will review the prospective student's application, transcripts, and report cards for the past three years from previous s chools to determine if the student is eligible to be accepted in MIS.

Prospective students must successfully pass the entrance exam and achieve grade-level scores to be considered for placement.

An assessment fee (non-refundable / non-deductible) must be paid in the accountant's Office prior to the test.

It is the responsibility of parents to inform the registrar if they are aware of any special educational needs and difficulties that the student may have at the time of submission of the application. Students suspected of requiring special educational needs that cannot be provided by the school may be asked to provide assessment information from independent professional evaluation centers prior to making a decision for eligibility for admission and placement testing. Based on test results, the school reserves the right to offer various options, such as acceptance, denial of admission, or acceptance to a lower level.

Priority for admission will be given to current re-enrolling students and their siblings. Students requesting to register after the closing date of general registration will be placed on a first–come–first-serve basis. Once classes are full, prospective applicants will be placed on a waiting list, which does not guarantee placement.

Student Records from Other Schools

MIS requires student records from the applicant's previous school before any student is accepted. These records include reports and transcripts. MIS reserves the right to contact the applicant's previous school prior to acceptance.

Ideal Time to Apply

The ideal time to start the application process would be March of every year. Entrance exams will take place in March. Places for September are usually finalized by June.

Age Requirement

The school-age requirements of the school follow the Saudi Ministry of Education rules and regulations.

Grade	Age
KG 1	3 years
KG 2	4 years
KG 3	5 years
Grade 1	5 Y+6 M years (attending one year in Kgs section) 6 years

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Needed Documents
- Completed application package.
- Copy of the student's passport and a copy of the guardian's passport.
- Copy of Residence Permit/ID (Iqama) of both the student and the guardian.
- Saudi students should provide a copy of the family card.
- Six passport sized photos of the student.
- Transcripts:
- Students must submit all official transcripts for a minimum of three years prior to application for admission to MIS. Students entering during the school year must also submit school records for the current year-to-date.
- All Transcripts or Report Cards in a language other than English must also be accompanied by a notarized translation.
- Transcripts must be authenticated by the Saudi Embassy in the country in which the student last attended if the student is transferring from a school outside Saudi Arabia.
- Special education records (if any)
- A letter stating that the parents have no pending financial issues from the previous school;
- Student's medical report should be authenticated from an authorized hospital.
- Student's birth certificate.
- Student's vaccination report.

Note: The original passport, the Iqama and the birth certificate should be brought to the school with the other documents so that their copies are approved and certified.
- Non-refundable registration fees (1000 S.R) is paid upon acceptance.
- Entrance Exam Fees: 300 S.R (non-refundable/non-deductible).
- Down payment 2000 S.R (deductible from the annual fees).

Admissions for Early Childhood Program (Kindergarten)

Students are admitted to the MIS Early Childhood Program based on observations during a student visit. Students are admitted based on their readiness levels in the social & emotional, self-care, cognitive, and motor domains. All children admitted to the program must be fully toilet trained and have an acceptable level of self-help skills. English language proficiency is not a requirement for admission to the Early Childhood Program.

Our Working Hours

Punctuality is important, late arrivals often disrupt the classroom routine, and children feels more secure and comfortable when he/she enters class with his/her classmates.

KG Department

Sunday – Thursday: From 7:30 a.m. to 12:30 p.m.
No students are allowed to leave before the dismissal time.

Elementary & Secondary Department

Sunday –Monday –Wednesday: From 7:30 a.m. to 2:15 p.m.
Tuesday -Thursday: From 7:30 a.m. to 1:15 p.m.
• Students are not allowed to leave the school campus under any circumstances unless a valid and verified excuse is presented by parents.
• If your child is a Bus student and you are planning to pick him/her up on a particular day, please contact the administration.
• School is not responsible for students who arrive earlier than 7:00 a.m. or leave after 3:00 p.m.

Leaving Card (Exit Card)

• Ensuring the safety and well-being of our students is our utmost priority. We are dedicated to standing by your side and cherishing you in our hearts.
  To assist you with this, please take note of the following guidelines:

  - Students are encouraged to utilize the designated dismissal cards specifically designed for exiting
     the school premises, making the process more convenient.
  - It is vital to check that students have their cards with them every day.

At MIS, we have implemented the BlueRide system to streamline operations and prioritize the welfare of our students, providing facilitation and enhanced safety measures.

Morning Assembly

Morning assembly is very important. It starts at 7:30 a.m. and contains (Quran, national anthem, English and French songs, and some exercises -to stretch the student's muscles- and Zumba).
It's important for the students to attend the morning assembly.

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Uniforms

The uniform is submitted to students at the beginning of the academic year. Extra uniform is available for extra fees.

Students should adhere to school uniforms on a daily basis, even when they have trips:
- school pants or loose-fit black jeans
- school T-shirt or jacket/hooded sweatshirt
- black leather shoes OR white/black sports shoes or sneakers
- sports uniform during PE classes

The following items are prohibited:
- fitted knit pants, leggings, ripped pants, or shorts
- accessories
- nail polish

Personal Hygiene
- Girls must keep their hair tied at all times, while boys must maintain a proper short haircut.
- Students' nails should always be trimmed.
- Students must have their sanitizers, wipes, and tissues with them daily.
- Regular checks will be conducted on students' hair and nails.

Cafeteria/ Snacks Rules
- Healthy meals and snacks are available during the school breaks.
- Students should bring only healthy snacks such as fruits or vegetables, sandwiches, water, milk, and juice.
- The following snacks are completely forbidden on school premises: candy, sweets, chips, chewing gums, soda, or glass bottles.

Illness
- Anytime a student does not feel well to remain in class, and after being examined by the school's nurse, his/her parent will be called to pick up the child. We need to have up-to-date phone numbers to contact parents in case of emergency.
- Administration should be informed of any illness or allergies that your child may have.

Absence
- Absence will be reported by teachers after 8:30 a.m., and parents should be contacted to inquire a bout the absent student.
- Absent students should submit a medical report from the doctor.

Toys/ Mobile Phones/ Tablets

• Children are not permitted to bring toys to school. We have plenty of high-quality educational toys at school.
• Toys /Mobile Phones/ Tablets found will be confiscated and seized, and returned after a period of time, depending on the repetition of the situation.

Lost and Found

• All items sent with students should be labeled for easy identification. Lost items are kept in the
(Lost & Found Corner) located in the ground floor.

Discipline

• MIS implements a firm, fair, and consistent disciplinary policy to ensure an excellent educational environment for all students. Acceptable and appropriate behavior is expected at all times.
• Fairness and consistency is the school-wide approach used at MIS. All teachers will develop and publish a classroom discipline plan with their students and make it available to parents. The discipline plan should reflect the mission statement and goals in the classroom.
• MIS applies the Students Discipline Policy stated by the ministry.

Profanity

• The use of foul or hurtful language directed towards anyone is a sign of immaturity and is injurious to the school's atmosphere. Its use is not allowed.

Refusal

• A student who fails to comply with a reasonable request or acts in an obstinate manner is demonstrating refusal. Refusal severely undermines the authority of the individual requesting compliance and as such is considered a major infraction.

Trips

• We have 1- 2 trips per term. Some are educational and some are just for fun.
• Parents should sign and accept the trip form. If you don't want to send your child to the trip please keep him/her at home.

Fighting/Bullying/Intimidation

• These forms of behavior severely disrupt the school's environment and are considered major infractions.

Vandalism

• The destruction or defacement of private or public property is considered vandalism. Graffiti, removal of desk tops, purposeful breaking of windows, etc. are considered under this heading.

Children Protection Policy at MIS

Our school is committed to providing a safe and secure learning environment for all students. We have a zero-tolerance policy for any form of harassment, abuse, or discrimination, and we take all allegations of such behavior seriously.

• We encourage all students to report any incidents of harassment or abuse immediately to their techer, Student Affairs official, or any other trusted adult.

• Harassment comes in many forms, including but not limited to unwanted physical contact, verbal abuse, bullying, and cyberbullying. Cyberbullying can take place through a variety of electronic communication methods, including email, text messages, social media, and online gaming. It is important to be cautious about e-mail messages from anyone, particularly people asking for personal information, attempting to arrange meetings, or engaging in personal contact.

• If your child feels he/she is being harassed at school, it is important to report it immediately to their teacher or the Student Affairs official and admins. Offensive e-communications or any other kind of communication that makes them feel uncomfortable should also be disclosed to Student Affairs official, admins and teachers.

• Never give out personal information, including your full name, home phone number, home address, or any other data on the Internet, including your e-mail.

• Our school is committed to investigating all allegations of harassment or abuse and taking appropriate action to address the issue. We also provide counseling and support services for students who have experienced harassment or abuse.

Transportation

If you would like to register your child in the school transportation, please read the following directions:

1- In each of our buses, we have an assistant who is responsible for taking care of students.
2- We don't provide transportation to the locations that are not listed in the fees schedule.
3- Parents should contact us if they want to pick up their children in their own cars.
4- The bus doesn't wait more than 3-5 minutes to take the child in the morning.
5- Fees differ according to location.
6- Students should follow the directions of the bus supervisor on the bus. 7- No playing, fighting, shouting, or eating is allowed inside the school bus.

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School Communication Log

• Our dedicated teachers are committed to providing the best education possible for your child. Our communication log allows you to interact with your child's teacher directly and promptly. You can ask questions, raise concerns, and receive updates on your child's progress. Simply log in with your password to access this feature.

• We believe that parents are essential partners in their child's academic journey. To facilitate this partnership, we have introduced the Academic Performance Log, which enables you to monitor your child's academic performance. This feature provides access to your child's performance reports, test scores, attendance records, and more. By regularly checking this log, you can stay informed about your child's progress and take the necessary steps to support their learning at home.

• At times, we need to take corrective measures to ensure the safety and well-being of our students. Our discipline log allows you to keep track of any disciplinary actions taken by the school. We encourage you to stay informed and use this feature to work with us in promoting positive behavior and academic success for all students.

Parent-Student-Teacher Communication
We welcome parents at anytime

MIS keeps in touch with a student's parents to inform them of their child's progress. This may be done in a number of ways:

1. Parent/Teacher Conferences: These are held three times per. The purpose of these meetings is to update parents with their child's progress and highlight any areas of study that need improvement. This will allow parents the opportunity to give their child the support and encouragement they need at home.

2. Parent/Teacher Appointments: Appointments are scheduled through Student Affairs. These will take place if a teacher or parent has an urgent matter to discuss.

3. Others: Letters may be sent home, emails, SMS messages, or through academic progress reports.

Curriculum Features

• The curriculum is designed to facilitate the integration of subject matter disciplines by organizing the extensive body of knowledge that children must acquire into a set of coherent and meaningful concepts. This approach enables teachers to collaborate across disciplines, providing students with ample opportunities to acquire knowledge and develop skills.

• Our curriculum is aligned with national and state standards and is regularly updated to incorporate the latest research and best practices in education. For instance, the Common Core State Standards (CCSS) are followed for English and Mathematics, while the Next Generation Science Standards (NGSS) are used for science.

• In the elementary school, students receive a strong foundation in core subjects such as English Language Arts, Mathematics, Science, and Social Studies. They also participate in special classes such as Art, Music, P.E., and Foreign Language.

• In the secondary school, students have the opportunity to take advanced courses in a variety of subjects, including SAT courses, SAAT Courses, and GAT. Our courses offer rigorous coursework that prepares students for college-level work and provides them with the opportunity to join prestigious universities.

• Our curriculum is designed to provide students with a well-rounded education that prepares them for success in college, career, and life.

Academic Support

At MIS, we strive to providing academic support services to ensure that all students have the opportunity to succeed. We offer a range of support services, including intervention classes, Individual Learning Plans, and counseling, to help students who need extra assistance.

Intervention Classes: We offer intervention classes for students who need extra academic support. These classes are designed to provide targeted instruction and support to help students improve their skills and catch up with their peers.

• Intervention classes are offered during the school day and are taught by certified teachers who are trained in providing targeted instruction and support. These classes are available for students in all grade levels and in a variety of subjects, including English Language Arts, Mathematics, Science, and Arabic.

• Students who are recommended for intervention classes will receive notification from their school or counselor and will be provided with a schedule of classes.

Individual Learning Plans (ILP): We recognize that every student has unique learning needs and styles. To support this, we offer Individual Learning Plans (ILPs) to help students set academic goals, track their progress, and receive individualized support.

• ILPs are developed in collaboration with the student and their teacher(s). The ILP process begins with an assessment of the student's strengths and areas for improvement, as well as their learning style and preferences. Based on this assessment, the ILP plan is developed with specific, measurable, and achievable goals for the student.

• The ILP includes strategies for achieving these goals, such as specific assignments, projects, study habits, and other interventions. The ILP also includes a timeline for monitoring progress and adjusting the plan as needed.

Counseling: Our counseling services are available to students who need emotional or mental health support or guidance with academic or personal issues. Our counselors are trained professionals who provide individual and group counseling, as well as referrals to outside resources as needed.

All of our support services are available to students free of charge. Students can access these services by scheduling an appointment with their teacher or counselor or by visiting the school's support center. We encourage all students to take advantage of these services to help them achieve their full potential and succeed academically.

Assessment & Evaluation

We use a variety of assessment methods to evaluate student progress and performance. We believe that multiple measures of assessment provide a more comprehensive understanding of each student's learning and progress.

Grading Policies: We use an effective grading system to evaluate student performance. Each grade level has a specific grading policy.

• Grading policies typically include information on how assignments, tests, and projects are weighted, as well as late work policies and extra credit opportunities.

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Quiz Numbers / Term			
Subject	Grades 1-5	Grades 6-8	Grades 9-12
English	1 + Graded Practice	1 + Graded Practice	1 + Graded Practice
Math	1 + Graded Practice	1 + Graded Practice	1 + Graded Practice
Science	1 + Graded Practice	1 + Graded Practice	1 + Graded Practice
French			
Social Studies	1	1	1
Computer			
Arabic	1 + Graded Practice	1 + Graded Practice	1 + Graded Practice
Islamic	1	1	1
Social Studies KSA	1 (for grade 4,5 ONLY)	1	1
Business (Electives)			1 (ONLY G12)
Economics/Business			1 (ONLY G11)

Testing Procedures: In addition to regular classroom assessments, we administer standardized tests to evaluate student progress and performance. These tests may include state-mandated assessments, college entrance exams, and other standardized tests.

• We provide students with detailed information about testing schedules and procedures and offer support services to help students prepare for these tests.

Progress Reports and Report Cards: Progress reports are distributed regularly throughout the school year to provide students and parents with information about academic progress and performance. Report cards are issued at the end of each grading period and provide a summary of the student's academic performance for that period. We encourage parents and students to review progress reports and report cards carefully and to seek additional support if needed.

We believe that assessment and evaluation are important tools for promoting student growth and success. Our assessment methods are designed to provide students with timely and constructive feedback that can help them identify areas for improvement and make progress towards their academic goals.

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Testing Procedures: In addition to regular classroom assessments, we administer standardized tests to evaluate student progress and performance. These tests may include state-mandated assessments, college entrance exams, and other standardized tests.

• We provide students with detailed information about testing schedules and procedures and offer و
support services. to help students prepare for these tests.

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School Activities

• In support of the school's Vision and Mission, MIS offer a rich variety of both curricular and extra-curricular activities to meet the individual needs of students, both academically and emotionally.
• In support to the academic programs provided at MIS, the school offers educational trips during the schoolس day whenever needed.
• Some outstanding academic students' work is selected and published in various local and international publications.
• Debates on various social and political topics are arranged throughout the school year as part of the debate program.
• MIS supports the Model United Nations and all its activities, like attending and sponsoring local city-wide conferences as well as annual participation in the MUN International Conferences. This goes along with the school's vision to create an educational environment that nurtures future global thinkers and leaders.

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Integrated Projects

One of the key features of our schools is our commitment to interdisciplinary learning through integrated projects.

- Integrated projects provide a unique opportunity for students to engage in hands-on, real-world learning experiences that integrate multiple subjects. These projects require students to apply critical thinking skills, collaborate with their peers, and develop creative solutions to complex problems.
- At MIS, we believe that integrated projects provide a more comprehensive and engaging learning experience for students, and help them to develop a deeper understanding of the connections between different subjects.
- Throughout the school year, students will have the opportunity to participate in a range of integrated projects that cater to different interests and learning styles. These projects will be developed in collaboration with teachers from multiple subject areas, and will be designed to challenge and inspire students.
- We are proud to offer integrated projects as part of our curriculum, and we believe that they are a key factor in setting our school apart from others. We encourage all students to take advantage of these opportunities and to engage fully in the learning process.

Our Teachers

- Teachers are a reliable source of knowledge regarding effective classroom practices. They are actively engaged in the teaching process. While standards provide a clear and shared set of goals and expectations for the knowledge and skills that will assist students in achieving success, they do not prescribe specific methodologies for instruction. Instead, teachers will continue to receive training on lesson planning and will tailor their teaching approach to the unique needs of their individual students. Moreover, teachers are encouraged to develop innovative and diverse teaching strategies. The responsibility of ensuring that the standards are met lies with the academic committee and the teachers, who must collaborate to identify the best approach.
- To provide comprehensive support to our students, both online and offline instructional resources will be made available.

Community Engagement: ACT (Action, Creativity, & Togetherness)

The Vision and Mission of Almoktashef International Schools prioritize the connection between academic achievement and community involvement. This is why community engagement is considered an essential component of the school's approach, as it allows students to participate in meaningful service experiences that benefit both themselves and their community. Through community engagement, students are encouraged to share their talents and interests, respond to community needs, and become active citizens. This can involve a range of activities, from small acts of kindness to organizing charity events, awareness campaigns, donations, fundraising, and volunteering in community projects.

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Technology Integration

In this era of technological advancement, it has become crucial for individuals to upgrade and improve their computer skills in order to function effectively in today's world. To encourage students to utilize technology throughout the school year, there are several methods that can be employed:

1. The use of computers, electronic devices, software, the internet through school Wi-Fi, email, and other networks and hardware.
2. The use of electronic resources such as E-Books and other online resources like Savvas Realize and Sadlier
3. The use of interactive board resources available on various websites.
4. The use of laptops to enhance the learning experience, when needed.
5. The use of word processing software to present reports and research.
6. The use of PowerPoint Presentations to give class presentations.
7. Taking classes in mainstream subjects such as English, Math, and Science in the computer lab to complete assignments using software and the internet.
8. Communicating with teachers via email and the Communication Log.
9. Accessing homework assignments and notes on teachers' individual websites, and receiving weekly lesson goals and objectives electronically.
10. Using official WhatsApp groups for each class to reach out for the parents.

School Supplies & Miscellaneous

The school provides students with an Art bag that contains the following:

1. A Stationery Bag including: pencils, rubber, ruler, sharpener, stick glue, scissors, Geometry set for Secondary School).
2- Art Tools are provided for students during Art classes.
3. Copybooks
4. Booklets
5. Uniform including: two polo shirts, jacket, P.E uniform (T-shirt, sports pants, hooded sweatshirt)

Emergency Procedures and Drills

- The school conducts fire drills regularly, and it is important to take them seriously as one never knows when it could be a real emergency.
- Before the drill, you will be informed before it takes place, and each section of the school will have a separate drill.
- It is crucial to be familiar with the fire drill procedure and the exit locations marked throughout the school.
- In the event of a fire drill, students are instructed to leave the building via the main stairs using the gate to the playground.
- The fire drill procedures include lining up quickly and quietly upon hearing the fire-bell, leaving all belongings in the room, switching off all electric supplies, walking down the stairs in a single file on the right side without talking, running or pushing, going directly to the designated playground, waiting quietly in line until it is safe to return to the building, and returning to class immediately in an orderly fashion upon instruction.

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MIS Student Council (MISSC)

- The MIS Student Council (MISSC) is a body that includes elected representatives from each grade level and class, ranging from grade 6 to grade 12.
- The council is composed of an advisor, a student council president, a vice president, a media representative, and class presidents from each grade level.
- To join the council, students must give a speech to their peers.
- The student council president and senior class president have the opportunity to give speeches at the graduation ceremony.
- The MISSC aims to promote and advance the interests of the student body in academic, intellectual, cultural, social, and other areas.
- It also aims to foster the intellectual and moral growth of students, safeguard their rights regardless of race, color, sex, religion, nationality, ancestry, or place of origin, and maintain communication with students, faculty, administration, and staff.
- The council has a formal written constitution that is updated annually in collaboration with the administration, and members are expected to wear badges at all times.

Library Use and Hours of Operation

- The library is open from Sunday to Thursday, 8:00 a.m. to 2:00 p.m.
- The libraries offer a broad selection of English and Arabic books that students can borrow.
- The libraries also provide internet access for research purposes.
- Students are encouraged to check out books from the library, with a limit of one book in English and one in Arabic for a two-week loan period.
- Librarians are available to assist students in locating books on various subjects. New students will receive an orientation on library services.

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⏐ Welcome to our ⏐

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